

Schedule A to By-law 2019-XXX

DRAFT TERMS OF REFERENCE

South Stormont Waterfront Development Committee

Background:

The St. Lawrence waterfront is one of the defining features of South Stormont as a tourist attraction, amenity for residents, and environmental resource. The Seaway Project's impact on the history, development and culture of the Township continues to be felt 70 years later. Enhancement of this waterfront is a priority in Council's strategic plan and economic development plan. The Township's Waterfront Plan is an important tool that can help to guide municipal and agency decisions on land use and budgeting.

Council, at its regular meeting of January 23, 2019 endorsed the creation of the South Stormont Waterfront Development Committee

Mandate:

South Stormont Waterfront Development Committee members ("the Committee") will be tasked with assisting in the update of the Waterfront Master Plan. The Committee will work collaboratively with stakeholders including the St. Lawrence Parks Commission, Ontario Power Generation, United Counties of SDG, and the Raisin Region Conservation Authority. The review of the master plan will include identifying the scope of lands that could potentially be developed and potential uses such as recreation and economic development opportunities.

The Committee will also be tasked with identifying potential partnerships and land purchase opportunities for Council to consider.

Committee term will be February 2019 through January 2021, should Committee work be extended beyond January 2021 Council may extend the Committee's term prior to the final Council meeting of January 2021.

Membership:

The membership shall include:

- ✓ Two (2) members of Council
- ✓ Five (5) community members

A chair will be selected from the membership. The selection of Committee members will be based on applicable skills/experience in the areas of land development, recreation, history, arts and finance.

Geographic representation will also be one of the considerations in appointing committee members.

The Committee service is voluntary, no remuneration is included in the budget for the work to be undertaken by the Committee.

Meeting Procedures:

The Committee will be governed by the Township of South Stormont's Council Procedural By-law No. 2015-052.

Agendas and Reporting:

The Director of Planning/EDO and Chief Administrative Officer will share the administrative tasks, provide support and resources for the agenda, including the agenda preparation, distribution and proceedings of the Committee. In addition, the Director of Planning/EDO and/or the Chief Administrative Officer shall prepare any reports for Council's consideration when recommendations are required for Council approval.

Meetings:

Committee meetings, in accordance with the *Municipal Act, 2001*, are open to the public but may be closed to the public to consider subject matter that falls under Section 239(2) of the Act.

Notice of Meetings:

The date and time of Committee meetings will be determined by consensus of the Committee members. Meeting dates and time will be posted on the Township's website.

Quorum:

Including the Chair, the majority of members constitute a quorum.

Amendments to the Terms of Reference:

The Committee Chair shall make recommendations to Council through a staff report from the Director of Planning/EDO for amendments of the Terms of Reference.