
THE CORPORATION OF THE TOWNSHIP OF SOUTH STORMONT

Policies and Procedures No. 01-06-A	Effective Date: August 16, 2006 REVISED: MAY 25, 2011
Title: Township of South Stormont Canadian Flag Lowering Policy	Department: Administration

1. The Canadian Flag shall be flown at the following Township locations:
 - Township of South Stormont Municipal Office
 - Long Sault Arena
 - Public Works East Garage
 - Station No. 1(Long Sault), Station No. 2 (Ingleside), Station No. 3 (Newington) and Station No. 4 (St. Andrews) Fire Halls
 - Other locations as deemed appropriate

2. The Canadian Flag at the above noted locations, shall be flown at half-mast on the death of:
 - The Sovereign or a member of the Royal Family related in the first degree to the Sovereign (i.e. husband or wife, son or daughter, father, mother, brother or sister).
 - Governor General or former Governor General.
 - Prime Minister or former Prime Minister.
 - Lieutenant-Governor of the Province of Ontario or former Lieutenant-Governor of the Province of Ontario.
 - Premier of Ontario or a former Premier of Ontario.
 - Member or former Member of the House of Commons for this riding.
 - Mayor, Deputy Mayor and Councillors and former Mayors, Deputy Mayors and Councillors of the United Counties of Stormont, Dundas and Glengarry.
 - Township Employees.

3. The Canadian Flag, at the above noted locations, shall be flown at half-mast on Remembrance Day.
4. The Canadian Flag, at the above noted locations, shall be flown at half-mast on April 28th of each year in recognition of the National Day of Mourning for persons killed or injured in the workplace.
5. As deemed necessary, the Township Flag may accompany the Canadian Flag, however, a separate pole is highly recommended. When both Flags are flown on one pole, the Canadian Flag shall be flown at the top.
6. It shall be the responsibility of the Department Head at each location to ensure the Flag is lowered pursuant to this policy. In addition, the Department Head is responsible for ensuring the Flags are replaced when necessary.
- 7. In the event of the death of a firefighter(s), flags at Station No. 1, (Long Sault), Station No. 2 (Ingleside), Station No. 3 (Newington) and Station No. 4 (St. Andrews West) will be lowered to half mast.**
- 8. Due to the location of the Municipal Office, being adjacent to the Ontario Provincial Police (OPP) facility and the shared flagpole location, the flag at this location will be flown at half mast in conjunction with OPP regulations.**

NOTE: at half-mast shall include the day of death and up to and including the day of the funeral.

For further information, contact:

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